|  |  |
| --- | --- |
| Board Meeting | June 25, 20197:00 p.m.St. Andrews Community Club |

|  |  |
| --- | --- |
| Attendees: | Kim Gluch-Zelych; Tannis Dawson; Neelan Edbom; Rob Ataman; Amelia Rigby |
| Regrets | Vikki Gouveia; Lisa Duguay; Tracy Dobrowolski; Sue Ichiiwa; Garry Preachuk; Brad Kramble |

# Minutes

|  |  |
| --- | --- |
| APPROVAL OF THE AGENDA: Garry/Kim ***Carried*** ADOPTION OF PREVIOUS MINUTES: Tannis***/***Garry ***Carried*** |  |

**New Business**

Presenter: Shauna Leferink (R4U coordinator)

Involved in ringette for 30+ years as a board member, player, coach, referee. Has been on IRA board for one year.

10 and under numbers have grown and we would like to see that continue.

Due to the ages of kids looking to take on 6:45 ice time.

**Committee Reports**

**Presenter: Rob – Presidents Report**

Executive approved a 20% increase in floor installation from last years quote. Will be installed by end of July.

Volunteers have been lined up to remove old rubber.

Safety railing will be installed in stands this summer.

New tube type heaters will be installed in stands this summer.

Install trophy cases this summer.

Last of camera project will be completed this summer.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| Test water and take in | Rob  | ASAP |

**Presenter: Tannis – Vice Presidents Report**

RM has approached us to use the hall for an event one weekend September 2020, details to follow. Would need access to storage rooms during day week prior. Will update as more information comes.

**Presenter: Canteen Report**

Nothing to report

**Presenter: Tannis – Canteen Report**

Baseball jamboree – sales about $400

End of year Dance – sales about $400

**Presenter: Tannis – Finance Report**

Meet with book keeper on June 21st. She has done September 2018 to April 2019, year end to 2018 has all been entered. Double checked 2016 and 2017. Still needs to double check 2015.

**Presenter: Tracy (absent) - Treasurer Report**

Nothing to report

**Presenter: Garry – Ice Rentals (by email)**

Now that Tanis has straightened out the payment to EZFacility, I have run some reports.

Looking at the period of 1Sept2018 to 24Mar2019, the system spit out a ridiculously low utilization rate.  It included in its count of available hours everything that was not explicitly marked "Not Available".  The next scheduler may want to look at changing that.

That means it counted everything from 8am to Midnight every day. We were only booking rentals between 5 and 11pm weekdays. By generalizing that we have 5 hours per weeknight and 10 hours each on Saturday and Sunday available ( 1260hrs) and by using the system's figure of 1048.75 hours rented, I get a utilization rate of 83%.

The worst periods of inactivity were 5Sept to 9Oct  - the minor hockey try-out weeks before start of the season. The last 3 weeks before shut down on March 24 were also sparsely used.

Play off ice is still outstanding.

No facility ice fee has been received from Lord Selkirk minor as of yet.

**Presenter: Recreation Director**

Report not received.

**Presenter: Marketing & Promotions (vacant)**

Nothing to report

**Presenter: Amelia – Registration**

Summer camp is open for registration and numbers are low.

**Presenter: Vacant – Special Events**

Kerry has agreed to stay on for one more year to run the pre-teen dances, Halloween, St. Patrick ’s Day and End of the Year.

End of Year dance was attended by 92 kids, the biggest one to date.

A non-board member has expressed an interest in running the fall Craft/Trade Sale. To date we have yet to hear back. Amelia has agreed to step in and run sale, will need some assistance closer to the date.

Steelers hockey camp will be run out of club this year, working with summer camp for full day care.

Will be able to rent ice out the last week of August.

RM Open House – Kim attended to sit at desk.

**Presenter: Amelia – Volunteer**

Nothing to report

**Presenter: Lisa (by email) Baseball**

No report

**Presenter: Vicki (absent) – Soccer**

Have soccer camp in July this year, vs. August in previous years. Numbers are low.

**Presenter: Brad– Hockey**

Skills convener is needed for next year.

**New Business**

Home Hardware team will start mini stick room as room has been cleaned out.

Adjourned at 9:00 p.m. Next meeting TBD