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| Board Meeting | September 4, 20197:00 p.m.St. Andrews Community Club |

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| Attendees: | Kim Gluch-Zelych; Tannis Dawson; Neelan Edbom; Rob Ataman; Amelia Rigby; Brad Kramble; Tracy Dobrowolski |
| Regrets | Vikki Gouveia; Lisa Duguay; Sue Ichiiwa; Garry Preachuk; |

# Minutes

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| APPROVAL OF THE AGENDA: Tracy/Amelia ***Carried***    ADOPTION OF PREVIOUS MINUTES: Tracy/Amelia ***Carried*** |  |

**New Business**

none

**Committee Reports**

**Presenter: Rob – Presidents Report**

New floor has been installed. There are a few issues that need to be fixed, will hold back final payment until completed.

New heaters have been installed and are up and running.

Railings in stands have been installed.

Camera project has been finished.

Zamboni; returned blade changer as we don’t have room in room to change it, credit will follow.

Ice Makers: Art returning full time, looking for two part time. Syd will work during day to do maintenance.

Wrapping of hall to start by the end of October. Building will be blue and doors red.

Transition to new Freon went well. Have an iffy value that we need to watch.

Sump tanks and back pump pit pumped in August.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| Test water and take in | Rob | ASAP |
| Trophy cases to be installed | Garry | ASAP |
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**Presenter: Tannis – Vice Presidents Report**

Received payment from Lord Selkirk Hockey for playoff ice.

Have not received facility fee from 2018-2019 season from Lord Selkirk Hockey.

**Presenter: Canteen Report - Nealan**

Met with Rob and 3rd party who is interested in running canteen. We will review contract and make a decision by Monday.

**Presenter: Tannis – Finance Report**

Book keeper is taking longer than expected, lots to do. Will attempt to meet up with her next week.

**Presenter: Tracy - Treasurer Report**

Nothing to report

**Presenter: Garry – Ice Rentals (by email)**

First users were the Steelers Development Camp August 26-30. They loved the overall condition of the ice and facility and expressed an interest in returning next year.

Shoot to Score Conditioning camp is on this week and has sold out.

After this week September is mostly wide open for bookings. Some have been made from the online booking site. We really need to get credit card processing set up before the AGM.

All the old timers teams are returning this year with one team having asked for and granted a change to Wednesday nights from the Friday night slot they occupied for the past 30 years. I am trying to find times for the rec group that was playing on Wednesday's for the past 2 years.

New on the schedule this year is the North Star Skating School on Thursdays and Saturdays. They are having registration on Sept. 7th and 9th. Their most recent poster is on our website now.

The IRA is committed to 6 hours per week this year and scheduling is now done through 1 person at the IRA.

LSMHA will be starting their contract ice on October 7th. Last year they took 14 or 15 hours per week. This year they are taking 12. They would like a contract from us listing the weekly hours and our rental rate for regular season and playoffs.

I read in the news that the Terry Sawchuk arena was being closed for the season due to mold contamination in the building. I reached out to the REMHA ice convener letting her know that we have times available, mostly on the weekends, if they require assistance.

I still need a list of all ice rental payments to enter in to EZ facility so it can reconcile and report properly.

I am setting up EZ Facility for as many reservations and invoicing.

**Presenter: Recreation Director**

Report not received.

**Presenter: Marketing & Promotions (vacant)**

Nothing to report

**Presenter: Amelia – Registration**

Systems shows the following:

Receivables - $26,274.50

Account Credits - $3130

Payables - $1174

Need to reconcile who has credits with those that owe.

**Presenter: Vacant (Amelia) – Special Events**

Christmas Craft Sale on November 3rd is almost sold out. 24 registrants and 32 tables to date.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| Need a new volunteer to take over this position | Amelia | Send out email ASAP |

**Presenter: Amelia – Volunteer**

Nothing to report

**Presenter: Lisa - Baseball**

No report

**Presenter: Brad– Hockey**

Skills convener is needed for next year.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| Need a new volunteer to take over this position | Amelia | Send out email ASAP |

**New Business**

Adjourned at 9:08 p.m. Next meeting TBD